

**Basic Agreement/Freelance Live & Tape Television Agreement: Regular Earnings Contributions Report Form**



(Use separate form for Vacation and Completion of Assignment Pay)

**Employer Information**

Employer Name	Contact Person
Address	Phone Number/Email

**Report Information**

Total Contributions Reported <sup>(1)</sup> \$0.00	Liquidated Damages/Interest <sup>(2)</sup>
Check	Date

Employee Information				Project Information					Salary	Contributions to be Sent by Employer									
Last Name	First Name	Job Cat Code	Social Security Number <sup>(3)</sup>	Project and/or Episode Title, Residual Run #, Clip Title	EIDR Project #, EIDR Episode #, EIDR Series #	Res Flag <sup>(4)</sup>	Work Period Begin Date	Work Period End Date	# of Work Days	Salary Paid <sup>(5)</sup>	Employee Pension 2.5%	Employer Pension	Employer Pension Rate <sup>(6)</sup>	Training Plan & Qual. List <sup>(7)</sup> 0.5% (L) 0.625% (N)	L or N <sup>(7)</sup>	Employer Health	Health Rate <sup>(8)</sup>	Paid Parental Leave	Parental Leave Rate <sup>(9)</sup>
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<b>TOTALS</b>										\$	\$	\$		\$		\$		\$	

Please make checks payable to **DGA-PRODUCER PENSION & HEALTH PLANS, INC.** and mail to:

**DGA-Producer Pension and Health Plans**  
5055 Wilshire Boulevard, 6th Floor

If remitting If remitting payment electronically, please email this report to: [contributions@dgaplans.org](mailto:contributions@dgaplans.org)  
Additional copies of this form are available online at [www.dgaplans.org/producers](http://www.dgaplans.org/producers).  
If you have any questions regarding this form you can contact us at (323) 866-2200, ext. 568 or toll-free at (877) 866-2200, ext. 568.

**List of Valid Job Category Codes**

DR - Director	2L - 2nd 2nd AD/Location Manager
D2 - 2nd Unit Director	12 - 1st AD/2nd AD
UP - Unit Production Manager	1M - Assistant Director-Multicam
SU - UPM Staff Executive	AD - Associate Director
U1 - UPM/1st Assistant Director	AS - Associate DR/Stage Manager
PR - UPM/Producer Coordinator	AT - Associate DR/Technical Coordinator
1A - 1st Assistant Director	SW - Audience Switcher
2A - 2nd Assistant Director	LM - Location Manager
3A - 2nd 2nd Assistant Director	UM - Multicamera
4A - Add'l 2nd Assistant Director	SM - Stage Manager
K2 - Key 2nd Assistant Director	TC - Technical Coordinator
A2 - 2nd Unit Assistant Director	

**Notes**

- Employer contributions are to be made on a monthly basis, no later than the last day of each month for compensation earned during the preceding month.
- The greater of liquidated damages or interest will be charged for late contributions.
- A Social Security Number is required. Federal ID numbers are not acceptable.
- For residuals, clips or excerpts, mark "Y" in the Res Flag column. Fill in the date of the residual check in the Work Period Begin/End Date fields. Contributions should be calculated at the rates/ceilings in effect when principal photography commenced.
- Refer to Article 12 of the Basic Agreement or Articles 11 and 12 of the Freelance Live & Tape Television Agreement for definition of salary and contribution ceilings.
- For all job categories except Directors, Employer Pension rate is 8.5% effective 7/1/21 (7% effective 7/1/19 and 8% effective 7/1/20). For Directors, the pension contribution rate applicable to their services on a project is that in effect on the starting date of their employment on the project.**
- When reporting Training Plan/Qual. List contributions, indicate the area ("L" for Southern California or "N" for Greater New York Area).
- Health rate is 11% effective 7/1/24** (effective 10.5% for work performed effective 7/1/13 to 6/30/24).
- Paid Parental Leave rate is 0.5%** effective for work performed on or after **7/1/24**.

NOTE: For further details, please refer to the DGA Basic and Freelance Live & Tape Television Agreements.